# Clerks Report

# AUGUST 4th 2020

## Water down Scotts Lane

* 1. There has been standing water down Scotts Lane for a few weeks now. I reported this to Anglian Water in early June, and they inspected the site. They checked the standing water for chlorine, which is one of the tests they use to see if the water has come from an Anglian Water pipe, and the test came back negative. I am monitoring this area.
	2. 4/8/2020 I assessed the water and have reported that there is still standing water around the Anglian water working area. I am waiting for a response.

## Website

PH, CC and JW set up with new email addresses. GM was set up, but something has gone wrong and it is now not working. AM address has been set up incorrectly and this is waiting to be amended. Waiting for errors to be corrected and for confirmation from MB that he has set up his new addresses before making this a live link on the website.

This is good practice for GDPR reasons. Clerk is keeping the gmail account until such time that all other accounts are moved over and working. This will ensure that communication with the clerk is always available.

Any help that is needed in setting up these accounts will be charged for – however please let me know if this is required and I will arrange for a 1:1 session with TEEC Ltd.

## Audit

* 1. All AGAR documents emailed to PKF Littlejohn for External Audit.
	2. Our AGAR documents were noted as received and logged on the 14th July 2020.
	3. Notice of public right to inspect accounts was put up on the noticeboard and added to the website on 13th June. Dates of inspection are 15th June to 24th July.
	4. No requests to see the accounts were received.

No internal audit has taken place. Accounts were emailed to JW on 26/6/2020 with a request for internal audit and a reminder on 2/7/2020.

## Gas/Electricity Contracts

* 1. Cricket Pavilion Gas went live on 13/6/2020. Meter reading 8699. British Gas have sent over the meter reading as 9461 so Opus Energy are going to check with British Gas what the final meter reading was recorded as. We have a final bill with meter reading of 8699 so Opus Energy are happy to go forward with this figure.
	2. Scout Hut went live on 1/7/2020. Meter reading 915. We have a final bill with meter reading of 915 from British Gas so no issues with the transfer.
	3. Both Cricket Pavilion and Scout Hut are eligible for a smart meter, so I have noted our interest in this and we are on a waiting list for an appointment to transfer over. This will be free to us.
	4. Electricity contract with Octopus Energy went live on 1/7/2020.

## Handyman – Andy Gibbs

* 1. Speed sign on A413 – keys and charging units handed over. This sign is now in working order.
	2. Toxacara Canis signs on playing fields – signs have been erected around the playing field.
	3. Window repair in Scout Hut - completed
	4. Tree branch near speed sign has been removed.
	5. Privet from treeline opposite Meadowbank has been removed to give better light from the streetlamp.

## Maids Moreton Parish Action Plan

* 1. Nothing to report.
1. **Covid 19 & Play Area**
	1. Now open as at 4/7/2020.
	2. Reviewed 27/7/2020 after further government guidelines were published. No changes to our risk assessment and play area still open.
	3. Park laminated signs were weather damaged – vinyl signs to be purchased.
2. **Solar Power to speed sign:**
	1. I have been in touch with SWARCO regarding the conversion of the speed sign from battery to solar power. They have put together a quote as follows:

1: Collection of 1 no sign from parish by SWARCO engineer

2: Shipping from MK to Melsonby for rework

3: Rework of sign from battery-powered to solar, including provision of solar panel with mounting bracket, battery & connection lead, along with 4 new mounting clips & 1 new padlock.

4: Palletised shipping of sign to Maids Moreton.

The total value for the above is £1,118.40 exc VAT.

I have also asked for a quote for replacement batteries so that we have 2 sets and 1 can be charged, ready to go in.

## Outstanding Quotes:

* 1. Curb on 2nd Entrance to the Park - This work will be carried out soon by GM Services Ltd.
	2. Playing Fields Carpark pothole repairs – CJM Fencing. I have met with CJM Fencing and agreed 15 deep potholes that will be repaired. All other areas are not deemed to be deep enough to need repair at this time. Planned for Sept 2020.
	3. Remedial work to footpaths in park to be carried out by CJM Fencing. I have had a site meeting with CJM Fencing. Remedial works are to be completed Sept 2020 or before if possible.

## Councillor Training

* 1. There have been no new requests for Councillor Training.
	2. C Cumming and G Maw attended Councillor Training for Town and Parish Councillors
1. **New Planning Applications**

|  |  |  |
| --- | --- | --- |
| **Application Number** | **Details** | **Progress** |
| **20/02464/APP** | **Red House Nursing Home Main Street Maids Moreton Buckinghamshire****MK18 1QL**Retention of timber side extension | Awaiting Comments. |

## Existing Planning Awaiting Decision

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| --- | --- | --- |
| **Application Number** | **Details** | **Progress** |
| **CC/0035/20**(Minerals and Waste Website not Planning.) | **Maids Moreton Church Of England School Avenue Road Maids Moreton MK18 1QA**Proposed front and rear single storey extensions and external alterations to include extension to play area to existing school. | Awaiting Decision |
| ***19/04236/APP*** | ***Porte Bonheur Duck Lake Maids Moreton Buckinghamshire MK18 1RF****Demolition of garage and erection of two storey side extension and two storey front extension.**Commented – Objection* ***20/4/2020 Went to Appeal – waiting for result*** | *Appeal Awaiting Decision* |

## Existing Planning – Decided

|  |  |  |
| --- | --- | --- |
| **Application Number** | **Details** | **Progress** |
| 20/00423/APP | **Meadow Bank Duck Lake Maids Moreton Buckinghamshire MK18 1RF**[Proposed conversion to form separate residential dwelling.](https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q58NN7CLI0Q00&prevPage=inTray)Commented:  | Approved |

## Existing Planning – Long term

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| --- | --- | --- |
| **18/01385/AOP** | Possible update from **Land at Scotts Farm Close** | Information. |
| **16/00151/AOP** | Possible update from the Action Group and any other information regarding the **Land off** **Walnut Drive** Planning Application.S106 draft document commented on. | Information. |
| 20/00510/APP | **Land to the west of Moreton Road and Castlemilk**Erection of 130 dwellings, associated access and parking, landscaping and amenity space and the change of land from agriculture to use as sports pitches/recreational open space and informal open space.*Armstrong [for Bellway Homes Ltd. And Avenue Farms Ltd.]* | Awaiting Decision |

1. **Addendum – Invoices Received for Payment (no meeting to obtain authorisation)\*.**

|  |  |  |
| --- | --- | --- |
| **Date** | **Detail** | **Amount** |
| 30/6/2020 | Barbara Osborne – Payroll  | £66.00 |
| 30/6/2020 | GM Outdoor Services – Verge Cut | £190.00 |
| 14/7/2020 | GM Outdoor Services – Playing field Cut | £110.00 |
| 14/7/2020 | GM Outdoor Services – Weed Prevention | £350.00 |
| 21/07/2020 | GM Outdoor Services – Verge Cut | £190.00 |
| 31/7/2020 | Wages J Dale-Evans | £391.16 |
| 31/7/2020 | Expenses J Dale-Evans | £33.29 |
| 1/8/2020 | Andy Gibbs – Handyman | £80.00 |

\*Patrick and James please sign here to authorise these payments.

PH Signature: Date:

JW Signature: Date:

I will post the invoices through Patrick’s door, once signed, please pass to James. James, please sign and then pass back to me. Please both then authorise via Lloyds Online banking system.